



DR. SUN YAT-SEN
CLASSICAL
CHINESE
GARDEN

Dr. Sun Yat-Sen Classical Chinese Garden

Commercial Filming Guidelines

The Dr. Sun Yat-Sen Classical Chinese Garden provides a unique setting for filming. The first authentic, full-scale classical Chinese garden built outside China offers a traditional backdrop of garden, water, and stones as well as several pavilions.

Thank you for your interest in Dr. Sun Yat-Sen Classical Chinese Garden as a filming location. Please find attached our filming policy and application form.

Fees will be set according to the size and scope of the proposed project.

If the film application is approved, the following information will have to be provided before any filming will take place in or around Dr. Sun Yat-Sen Classical Chinese Garden.

1. Copy of the script or storyline to be filmed on site
2. Insurance agreements – (Comprehensive general liability insurance minimum \$5,000,000)
3. Damage/over-time deposit of 50% of total rental fee. To be returned after filming and inspection
4. Certified cheque for all agreed fees

If you need any further information regarding our policy or procedures please call **(604)-662-3207 ext.210** or email **events@vancouverchinesegarden.com** or Fax **(604)-682-4008**.

Dr. Sun Yat-Sen Classical Chinese Garden, 578 Carrall St, Vancouver, B.C. Canada, V6B 5K2
Telephone: (604)662-3207 X 210 Fax: (604)682-4008 Email: events@vancouverchinesegarden.com
www.vancouverchinesegarden.com

Filming Policy

The Dr. Sun Yat-Sen Garden Society of Vancouver reserves the right to reject proposals which do not fall within its mandate or resources, jeopardize the safety of the site, cause misrepresentation of the site, or are disrespectful of the site.

While on the site, the crew shall be accompanied at all times by a Garden appointed liaison. No objects shall be moved or touched without permission by the Garden's liaison. The Garden's liaison reserves the right to stop filming if the site is deemed to be at risk or if the project is not adhering to the agreed upon outline. In this case, the applicant will still bear all costs involved and any financial obligations will not be refundable.

Located next door to the Garden is the Dr. Sun Yat-Sen Park, which is operated by the Vancouver Board of Parks and Recreation. The film applicant may also require permission to use the Dr. Sun Yat-Sen Park from the Vancouver Parks Board.

The Dr. Sun Yat-Sen Classical Chinese Garden must be credited in all productions.

RENTAL RATES:

Fees will be set according to the size and scope of the proposed project for commercial filming including set-up, filming and strike. Stand rates include:

- \$6000 for 1st 4 hours
- \$1000 for each additional hour
- Buy-out fee if the Garden needs to be closed to the public during regular operating hours
- A liaison fee of \$50/per hour per staff member.

ADDITIONAL PROVISIONS:

The Garden is a recognized museum. The building materials were handcrafted in China and are unique in North America. As such, there is NO SMOKING, NO FOOD AND NO DRINKS (including coffee, etc.) within the Garden.

Special protection of the site as shown in the attached examples will be required to prevent damage to the Garden's rare and delicate materials.

The Garden must be left in the same condition as it was found prior to the filming. Reasonable care must be used to prevent any damage.

A contract must be signed and a Certificate of Insurance provided prior to filming. Full payment, including a damage/over-time deposit of 50% of total rental fee, must be made by certified cheque at least **three days prior to filming**.

Dr. Sun Yat-Sen Classical Chinese Garden, 578 Carrall St, Vancouver, B.C. Canada, V6B 5K2
Telephone: (604)662-3207 X 210 Fax: (604)682-4008 Email: events@vancouverchinesegarden.com
www.vancouverchinesegarden.com

A copy of the script must be provided to the Garden and then must be approved by the Garden prior to filming.

During peak visitor seasons, filming may be restricted during times regularly opened to the general public.



DR. SUN YAT-SEN
CLASSICAL
CHINESE
GARDEN

Dr. Sun Yat-Sen Classical Chinese Garden

Filming Application

Today's Date: _____ Request taken by: _____

Name of Organization/Company:

Contact Person:

Alternative Contact:

Address:

Telephone: _____ Fax: _____ E-mail _____

Cell #: _____

Filming Date(s):

How many days including set-up & wrap: _____

Filming times including set up and wrap: from _____ to _____

Dr. Sun Yat-Sen Classical Chinese Garden, 578 Carrall St, Vancouver, B.C. Canada, V6B 5K2
Telephone: (604)662-3207 X 210 Fax: (604)682-4008 Email: events@vancouverchinesegarden.com
www.vancouverchinesegarden.com

Do you require the complete use of the Garden? _____

Number of Vehicles:

Number of crew, including actors _____

Special effects to be used:

Request additional services:

- Water
- Washrooms
- Rest Area
- Electrical (A fee may be levied depending on usage.)
- Tables/Chairs

General description of the film:

Additional Comments:
