

Volunteer Application Form

Become a volunteer at Dr. Sun Yat-Sen Classical Chinese Garden and join our team of friendly and dedicated staff and volunteers. We look forward to working with you!



Contact Information

Today's Date: ____/____/____ (mm/dd/yyyy)

Mr./Mrs./Ms. First Name: Last Name:

Address: City: Province: Postal Code:

Tel no.

Cell no.

Email Address:

Emergency Contact:

Phone Number:

Tell us about yourself:

What would you like to learn or experience while volunteering at the Garden? (See pg. 3 for our current opportunities)

What kind of skills and expertise do you have that you believe can be a contribution to the Garden? (Check all that apply)

- | | | |
|---|------------------------------------|--|
| <input type="checkbox"/> Public speaking | <input type="checkbox"/> Retail | <input type="checkbox"/> Maintenance/repair work |
| <input type="checkbox"/> Group facilitation | <input type="checkbox"/> Events | <input type="checkbox"/> Other (please specify) |
| <input type="checkbox"/> Customer service | <input type="checkbox"/> First Aid | _____ |

What languages can you communicate in? (Check all that apply)

- | | | |
|-------------------------------------|------------------------------------|---|
| <input type="checkbox"/> English | <input type="checkbox"/> French | <input type="checkbox"/> Spanish |
| <input type="checkbox"/> German | <input type="checkbox"/> Mandarin | <input type="checkbox"/> ASL |
| <input type="checkbox"/> Portuguese | <input type="checkbox"/> Cantonese | <input type="checkbox"/> Other (please specify) |
| _____ | | |

Tell us what you're doing at the moment (i.e. are you studying / working / volunteering elsewhere / raising a family...?)

How did you find out about our volunteer opportunities? (our website, poster, listing site, etc.)

When are you available for an interview?

- Mondays Tuesdays Wednesdays Thursdays Fridays Weekends
- Morning Afternoon

Communication Consent

We have great information to share with you, but with Canada's new anti-spam legislation, we need your permission to keep in touch with you. In order to receive our monthly newsletter and information on events, exhibits, special deals and offers, we need your direct consent. Please confirm your consent by signing below. You will have the opportunity to unsubscribe from newsletters at any time.

Print Name: _____ Signature: _____

References

It is IMPORTANT that you provide two references from other volunteer positions, employment or schooling. Please inform your references that we may contact them.

Name: _____ Relationship to you: _____

E-mail Address: _____ Phone Number: _____

Name: _____ Relationship to you: _____

E-mail Address: _____ Phone Number: _____

I hereby authorize Dr. Sun Yat-Sen Classical Chinese Garden to check my references and agree to have a background check conducted under the Criminal Records Review Act.

I understand that my acceptance as a volunteer is contingent upon successful completion of a background check and I agree to the terms and conditions for the *Criminal Records Review Program* (CRRP).

Print Name: _____ Signature: _____

Please email completed form to: volunteers@vancouverchinesegarden.com

Questions? Contact us by email or at 604.662.3207

Thank you very much for your interest; we will be in touch with you soon!

Current Volunteer Opportunities

Read more about the current opportunities we have at the Garden. Let us know which ones you're interested in!

Docent/Cultural Interpreter

Delight, inspire and educate our guests by leading 45-minute public tours through the garden. You will study and learn about Chinatown, Chinese gardens, history, culture, art, and philosophy. This role is excellent for developing public speaking and group facilitation skills.

Training and Required Commitment

Intake for this opportunity is on an ongoing basis. All docents are required to attend **3 training sessions**.

All new Docents are required to **shadow a maximum of 3 tours** during their training period and be available to lead at **least 2 tours per week** for a minimum of 6 months.

Event Assistant

Assist with special events and festivals at the Garden, such as Temple Fair, exhibition openings, and the Mid-Autumn Moon Festival. You will work with a team of dedicated staff, artists, performers and fellow volunteers to help execute these events (and have fun at the same time.)

Training and Required Commitment

Intake for this opportunity is on an ongoing basis. All Event Assistants must be available for a volunteer orientation and assist with at least 4 events per year. This is the perfect flexible opportunity for those with school, work or family commitments.

Eight Treasures Shop Assistant

Assist with inventory, display, and customer purchases; great for those interested in obtaining retail and customer service experience.

Training and Required Commitment

All Shop Assistants must be available for training and assist in the shop at least 4 times per year. Shifts are scheduled as needed and are based on your availability. Perfect flexible opportunity for those with school, work or family commitments.

Caretaking Assistant

Assist with conservation and maintaining the garden; ideal for someone interested in horticulture or garden design.

Training and Required Commitment

Caretaking Assistants must be available for training and assist in the Garden at least 4 times per year. Shifts will be scheduled as needed and will be based on your availability. Perfect flexible opportunity for those with school, work or family commitments.